

## DAVIS EDUCATIONAL FOUNDATION

### Grant Report

<b>Grantee:</b>	<b>Interim Report</b> ____	<b>Final Report</b> ____
<b>Contact:</b>	<b>Email:</b>	<b>Telephone:</b>
<b>Project Title:</b>		
<b>Date Awarded:</b>	<b>Amount Granted:</b>	<b>Term:</b>

Please use this form for preparing interim and final grant reports for your Davis Educational Foundation grant. The foundation uses this information in several ways: to learn of your progress and results; as one means of assuring its fiduciary responsibility in carrying out the foundation's charitable purpose; to inform future grant making; and to advise other colleges contemplating similar efforts. We encourage your candid assessment of the project.

If the grant period exceeds one year, we request you provide an interim report at the end of each year and a final report at the conclusion of the grant period. Please contact us if you have concerns regarding the timing of your reports. Interim reports should address the questions below to the extent possible, given the project's degree of implementation. Final reports should address all of the questions below. *Please provide an electronic copy of your report as an attachment to the email address below and one paper copy mailed to the Foundation's office.*

In five pages or less, please provide answers to the following questions:

1. Please list your original goals for this project and describe the extent to which the goals were achieved.
2. To what extent did the project advance the foundation's objectives of strengthening teaching and learning practices and controlling costs? Specifically,
  - a. What methods were used to assess the project's impact on student learning? What were the results of that assessment?
  - b. How did the project impact costs? Please include quantitative data, if collected.
3. What did you learn in the course of the project that might be beneficial to another college contemplating similar work? Please include challenges encountered and unanticipated outcomes.
4. Please tell us how you are sharing information about your project within your department, college/university, regionally, and/or nationally.
5. How do you intend to sustain and build upon, if appropriate, the outcomes of this project?
6. How were the Davis Educational Foundation's grant funds spent? Please attach an expense summary comparing actual expenses with your original budget. Please use the budget format from the proposal and briefly explain variances.
7. In an effort to improve our grant making, we welcome your comments regarding our grant application, site visit, award notification and post-grant reporting process.