

**Davis Conservation Foundation Online Questions Preview**

**\*\*All requests must be submitted through the online application accessed through the Foundation's website. We recommend using this document to work, and cutting and pasting your answers into the application. \*\***

**Organization Information**

\*Organization Name:

\*Address:

\*City:

\*State:

\*Zip:

\*Phone:

\*Tax ID:

Website:

\*Organization Annual Budget - For current fiscal year:

\*Year Established:

\*Organization Mission Statement:

*50 word limit*

Is your organization using a fiscal sponsor? Check Box for Yes

*In case of Fiscal Sponsorship, contact the Program Officer for discussion and additional requirements before submitting your application.*

Fiscal Sponsor Organization Name:

**Contact Information**

Organization Primary Contact (Executive Director, President, Board President etc.):

\*Prefix:

\*First Name:

\*Last Name:

\*Title:

\*E-mail:

\*Office Phone:

Proposal Primary Contact:

\*Prefix:

\*First Name:

\*Last Name:

\*Title:

\*E-mail:

\*Office Phone:

**Proposal Information**

\*Grant Request Amount:

\*Total Project Budget:

\*Project Estimated Start Date:

\*Project Estimated End Date:

\* required fields. You will not be able to submit your application without providing this information

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- \*Title or Name of Project *10 word limit*
- \*Brief project summary *50 word limit*
- \*List 1-3 expected results of your project. *150 word limit*
- \* How will your project achieve these expected results? *500 word limit*
- \*How will your results be measured? *150 word limit*
- \*Geographic Area Served *50 word limit*
- \*Number of People Served:
- \*Explanation of Number of People Served *50 word limit*

### **Attachments**

When possible, please limit to 1 page

- \*1. Current IRS determination letter clarifying applicant's 501(c)(3) and 509(a) status.
- \*2. Current list of Directors/Trustees and Officers of applicant. Please include name, town of residence, and affiliation.
- \*3. Project budget: financial income and expense details of the project. Please include detail of additional funding for this project: list source, amount, and status (received, committed and/or requested to date). Link to information on Project Budgets and an example.
- 4. Most recent audited financial statements if available (or a review or compilation). If your organization does not have an audit, submit the most recent Form 990. If your organization does not have an audit or 990, please explain in the "additional information" field below. Explain any significant losses in the field below
- \*5. Balance Sheet (assets and liabilities) for the most recently completed fiscal year. Please explain any significant losses in the below field. Link to information on Balance Sheets and an example
- \*6. Income Statement (profit and loss) for the most recently completed fiscal year. Please explain any significant losses in the below field. Link to information on Income Statements and an example
- \*7. Operating budget for the current fiscal year.
- 8. For land conservation projects, please provide a map of the project land and adjacent protected land when applicable.
- 9. Brief supplemental material regarding the project in addition to the required information. Please do not include general organization newsletters, annual reports, etc.

### **Additional Information Regarding Attachments**

Explanation of any significant losses in 4, 5, and/or 6. *200 word limit*

Additional information regarding uploaded documents. *100 word limit*

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*Questions? Please contact:*

*Program Officer, Katie Paye (207) 846-9132 x13 or [kpaye@davisfoundations.org](mailto:kpaye@davisfoundations.org)*

*Grants Associate, Lisa Smith (207) 846-9132 x16 or [lsmith@davisfoundations.org](mailto:lsmith@davisfoundations.org)*

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