

**Davis Conservation Foundation Completion Report
Online Questions Preview**

**** All reports must be submitted through the Foundation's website. We recommend using this document to work, and cutting and pasting your answers into the completion report form. ****

Instructions:

1. Navigate with the "save and finish later" or "next" buttons at the bottom of the screen. You may also click on the page title tabs at the top of your screen to toggle between pages. (Do not use the browser's back or forward arrows at the top left of your browser. You will lose your information).
2. When cutting and pasting from a word document, bold, bullets, italics, underlining, colored text etc. will not carry over.
3. Fields marked with a red * are required.
4. When you save your work, you will receive an email notification with information on how to return to the saved draft.
5. Once submitted, you will receive an email confirmation with a copy of your report.

Narrative Questions

*Project Status (please select one)

Goal(s) completed as planned in original proposal

Goal(s) completed with some project revision

Goal(s) partially completed

Goal(s) not completed

*Returned Funds (enter zero if none)

*To what extent were the original goals and objectives for this project achieved?

200 word limit

*How did your project impact the community or your target population? Please provide relevant statistics if available.

200 word limit

*Did you encounter any unexpected obstacles or opportunities in carrying out your work? If yes, did these obstacles or opportunities cause you to make any significant changes to the original project or proposal? For example, were changes made to the project budget, timeline, partners, or expected results?

200 word limit

*How were the Davis grant funds spent?

100 word limit. An itemized budget comparing actual income and expenses with your original budget will be required of you in the Attachments Section. If you need a copy of your original budget, please contact Foundation Staff.

*Did our grant attract other funding for your project? *Dropdown menu will appear to select Yes or No*
If you click yes, you will see this question:
Please explain the other funding.
100 word limit

*If applicable, how do you propose to provide adequate funding for this project in the future and what are the next steps in its development?
200 word limit

*In an effort to improve our grantmaking, we welcome any additional comments you wish to make regarding our grant application, award notification and post-grant reporting process.
150 word limit

Upload Attachments

Upload Instructions:

The maximum file size per attachment is 1GB

All major files types are accepted including Microsoft Word (.doc .docx) Excel (.xls, .xlsx) Adobe PDF (.pdf) Images (.jpeg, .png) etc.

*1. Budget: Attach an itemized budget comparing actual income and expenses with your original budget. Contact Foundation staff for your original budget if it is not in your records.

2. Optional supplemental material: This may include pictures, maps, articles published highlighting the work. Brief or compressed files are appreciated.

For technical questions, please contact Suzanne Muir at smuir@davisfoundations.org

For project questions, please contact Stefanie Millette at smillette@davisfoundations.org